

ARIZONA OLYMPIAN BOOSTER CLUB ASSOCIATION

BY-LAWS

I. NAME

- A. This Non-Profit Organization hereinafter shall be known as the Arizona Olympians Booster Club Association (in these by-laws hereinafter referred to as the Booster Club).
- B. The place in this state where the principal office of the corporation is to be located is in the County of Maricopa, State of Arizona.

II. PURPOSE/FUNCTION

- A. The purpose of the Booster Club shall be to foster and support amateur gymnastics exclusively for charitable purposes, including for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501 C (3) of the Internal Revenue Code, or Corresponding Section of any future federal tax code.
- B. The functions of the Booster Club shall include, but not necessarily limited to the following:
 - 1. To foster and promote the sport of gymnastics for girls and boys within Arizona Olympian Gymnastics, LLC (hereinafter referred to as AZOG) through active competition; with the ultimate objective of projecting them, as an Arizona Olympian representative, through State, Regional, National and International Competitions.
 - 2. To collect and expend all monies for the benefit of amateur gymnastics. No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and make payments and distributions in furtherance of the purposes set forth in Section III to benefit amateur gymnastics.
 - 3. Notwithstanding any other provisions of these by-laws, this organization shall not carry on any other activities not permitted to be carried on by:
 - a) An Organization Exempt from federal income tax under Section 501.c.3 of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).
 - b) An Organization, Contribution to which are deductible under Section 170.C. 2 of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

4. To encourage constant communication and close cooperation with judges, coaches, parents, and gymnasts, and all others involved with the sport of amateur gymnastics.

III. DISSOLUTION

- A. Dissolution of the Booster Club will occur ONLY in the event of the permanent closure of AZOG. Liabilities of the Arizona Olympians Booster Club Association and any remaining assets shall be turned over to another exempt Organization(s) that are duly qualified under section 501.C.3 of the Internal Revenue Code of 1954, or shall be distributed to the Federal Government, or to State or Local Government for Public purpose. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the County in which the principal office of the corporation is then located. Exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

IV. ADMINISTRATION

- A. The Board of Directors and any elected officers shall administer the affairs of the Booster Club to the Board by the Booster Club membership.
- B. The Board of Directors shall resolve all matters concerning the Booster Club. The Board of Directors shall be responsible to the members for their actions.

V. MEMBERSHIP

- A. Membership is open to anyone interested in supporting amateur gymnastics.
- B. Annual Booster Club membership fees will be charged to all members. The fee amount to be determined annually by the Board of Directors.

VI. DUTIES OF MEMBERS

- A. Members' duties shall include, but not necessarily be limited to the following:
 1. Member shall make every effort to attend all meetings scheduled for the general membership, so that they will be well informed of all ongoing and proposed activities in support of amateur gymnastics.
 2. Members shall participate in or equitably compensate for fundraising activities in support of amateur gymnastics.

VII. BOARD OF DIRECTORS

- A. The officers of the Booster Club shall consist of a President; Boy's Vice President; Girl's Vice President; Secretary, and Treasurer. These officers shall constitute the Board of Directors for the Booster Club. (Vice President of Tumbling and Trampoline added **March 10, 2006.**)
- B. All Board of Directors officers must be members of the Booster Club.

- C. The Board of Directors shall serve without compensation.
- D. The Board of Directors shall be elected by ballot of the membership.
- E. The Board of Directors may serve staggering terms in office which shall number not less than one (1) year, nor more than two (2) consecutive years in the same office. Said staggered terms shall be apportioned between all of the directors to the extent that one-third (1/3) of the directors shall serve the lesser term; another one-third (1/3) of the directors shall serve the greater term of two years. The term of office each director shall initially serve shall be fixed by majority vote of the directors – President and Treasurer odd years.
- F. Office by the Membership: To remove an officer from the Board of Directors shall require a 2/3-quorum majority vote of the membership of the booster Club. The membership must be provided notification of such potential action at least 24 hours in advance.
- G. In the event an officer resigns or vacates their office during their elected term, the office shall be filled by vote of the membership at the next regularly scheduled meeting of members.

VIII. POWERS AND DUTIES OF THE BOARD OF DIRECTORS

- A. The Board of Directors shall transact all business of the Booster Club.
- B. Official Business of the Board of Directors shall be conducted when a Quorum (a simple majority) of the Board is present or at least 3 of the 6 Board members.
- C. Board of Director Meetings shall be held monthly on a day to be specified by the Board of Directors to which the general membership will be notified at least seven (7) days prior to such a meeting.
- D. An annual membership meeting shall be held on a date to be decided by the existing Board of Directors for the election of new officers.
- E. The Board of Directors shall be able to call meeting at any time for special needs in support of amateur gymnastics.
- F. No individual, Officer, or Member shall use the name, mailing list, or insignia of the Booster Club without official permission of the Board of Directors.
- G. No Officer or member of the Booster Club may enter into any contract, expressed or implied which obligates the Booster Club in any way whatsoever, without expressed authority granted by the Board of Directors.
- H. The Board of Directors shall appoint committees for various activities as approved by the Board and shall define the scope of the committees' activities.
- I. The Board of Directors is empowered to act on instances that may occur and are not covered by specific bylaw.

- J. The Board of Directors shall be empowered to suspend or expel members for violations of one or more of the following:
 - 1. Non-payments of Booster Club dues
 - 2. Violation of any bylaw section or rule
 - 3. Conduct deemed detrimental to the reputation of the Booster Club or AZOG.

- K. The President of the Booster Club shall be empowered to temporarily suspend any member he/she deems is in violation of section VIII subsection J., until a report can be made to the entire Board of the violations. The suspended member is to be brought before the board within forty-eight (48) hours, at which time the Board will act to continue the suspension, expel the member or reverse the suspension. The suspended members shall be allowed to be heard before the Board of Directors before the final decision is made. The suspended member will be immediately notified of the Board's decision.

- L. The order of business at all Board of Directors Meetings shall be as follows:
 - 1. Call to order
 - 2. Reading and approval of the minutes of the previous meeting
 - 3. Reports of Officers
 - 4. Reports of Committees
 - 5. Old Business
 - 6. New Business
 - 7. Miscellaneous Announcements
 - 8. Adjournment

IX. POWERS AND DUTIES OF THE PRESIDENT

- A. The President shall be the Chief Executive Officer of the Booster Club and shall have the general management and superintendence of the affairs of the Booster Club.

- B. The president shall preside over all meetings of the members and directors.

- C. The President shall prescribe all duties of the Officers of the Booster Club when not specifically prescribed by the Bylaws or regulations of the Board of Directors.

- D. The President shall have and may exercise any and all powers and perform any and all duties pertaining to the office of president conferred or imposed upon the president by these bylaws or by the Board of Directors.

X. POWERS AND DUTIES OF THE VICE PRESIDENTS

- A. The Vice Presidents shall in the absence of the president, perform all duties and exercise the powers of the president and shall perform such other duties as prescribed by the Board of Directors and subject thereto by the President.
- B. The Vice Presidents shall be responsible for team uniform administration and team communication administration
- C. The Vice Presidents shall oversee the responsibilities related to team out-of-town travel.

XI. POWERS AND DUTIES OF THE SECRETARY

- A. The Secretary shall attend all sessions of the Board and all meetings of the members and act as clerk thereof, to record all votes and minutes of all proceedings.
- B. The Secretary shall be responsible for notification of the Club membership of all meetings.
- C. The Secretary shall be responsible for maintaining all non-financial records, minutes and correspondence for the Booster Club.
- D. The Secretary shall be responsible for administration of members and coaches USAG memberships and safety certification.

XII. POWERS AND DUTIES OF THE TREASURER

- A. The Treasurer shall have security and custody of all Booster Club Funds.
- B. The Treasurer shall keep accurate and detailed account of all receipts and disbursements belonging to the Booster club.
- C. The Treasurer shall deposit all monies and other assets in the name and to the credit of the Booster Club, in such depositories as designated by the Board of Directors.
- D. The Treasurer shall disburse the funds of the Booster Club as may be ordered by the Board of Directors taking proper vouchers for such disbursements and shall render to the President of the Booster Club and the Directors, a full accounting at regular meetings of the Board.
- E. All disbursement approved by the Board of Directors shall have checks issued countersigned by at least two (2) of the following six officers of the Board of Directors, President, Girl's Vice President, Boy's Vice President, Tumbling and Trampoline Vice President, Secretary, and/or Treasurer.
- F. The Treasurer shall be responsible for budgeting for the competition season the amount of monies necessary to fulfill all obligations that may be necessary to be covered by the Booster Club subject to the Board approval.

XIII. AMENDMENT TO THE BY-LAWS

These Bylaws may be amended by a 2/3-quorum vote of the qualified membership present at any regularly scheduled membership meeting.

XIV. FISCAL YEAR

The fiscal-year end for the Booster Club shall be from August, to July 31, of the year of business conducted.

XV. YEARLY EVENTS

Includes, but not limited to the following:

- A. Pre-season banquet
- B. Post season awards banquet
- C. Fall Festival exhibition
- D. Spring Festival Exhibition
- E. Holiday Drop & Shop
- F. Men's Competitions
- G. Women's Competitions

Amendments I – IV approved May 20, 2005

AMENDMENT I

Voting Member Defined As:

1. All Directors of the Organization
2. Any parents or guardian members who have attended a minimum of 50% of the meetings within a six (6) month period of time.
3. Any parent or guardian of a gymnast will have voting rights for the purpose of the election of officers at the Annual Meeting in August.

AMENDMENT II

Change the word *extend* to *extent*, in **Section VII subsection E BOARD OF DIRECTORS**, so that it reads:

The Board of Directors may serve staggering terms in office which shall number not less than one (1) year, nor more than two (2) consecutive years in the same office. Said staggered terms shall be apportioned between all of the directors to the *extent* that one-third (1/3) of the directors shall serve the lesser term; another one-third (1/3) of the directors shall serve the greater term of two years. The term of office each director shall initially serve shall be fixed by majority vote of the directors – President and Treasurer odd years.

AMENDMENT III

Under Section VII subsection E, BOARD OF DIRECTORS, change the staggered terms of officers.

Modified as follows so that the President and Treasurer's terms are staggered.

The Board of Directors may serve staggering terms in office which shall number not less than one (1) year, nor more than two (2) consecutive years in the same office. Said staggered terms shall be apportioned between all of the directors to the extent that one-third (1/3) of the directors shall serve the lesser term; another one-third (1/3) of the directors shall serve the greater term of two years. The term of office each director shall initially serve shall be fixed by majority vote of the directors – President even years and Treasurer odd years.

AMENDMENT IV

Removal of Section XI Subsection D POWERS AND DUTIES OF THE SECRETARY. The section reads:

The Secretary shall be responsible for administration of members and coaches USAG memberships and safety certification.

This duty will now be performed by the Gym Manager not the booster club.

Amendment V Approved March 10, 2006

AMENDMENT V

Amend Section VII BOARD OF DIRECTORS to include a Vice President of Tumbling and Trampoline as we have added a Junior Olympic Tumbling and Trampoline program to the AZOG booster club. Powers and Duties of the Vice President of Tumbling and Trampoline will be the same at the Powers and duties of the Girls' and Boys' Team Vice Presidents. This changes the number of the Board of Directors from 5 to 6. All references in the by-laws to 5 Board members will now be recognized as 6 Board members.